



We provide equal housing opportunity and follow all laws of the Landlord Tenant Code, Chapter 521 of the Hawaii Revised Statutes.

RESIDENTIAL APPLICATION FOR RENTAL

By signing and completing this residential application, you acknowledge, understand and agree to all of the following terms:

- NO PETS ARE ALLOWED**
- Unless adult applicants are married, applicants must fill out separate applications.
- All adults (18 years old and over) must complete and sign the application. Applications that are not COMPLETELY filled out or not signed by all adults will not be processed. **A photo I.D. (driver's license or other Government issued photo I.D.) of ALL adults must be submitted.** The rental application will not be processed until ALL adult photo IDs are received.
- If you apply with another person to live in the same unit and that person is disapproved, you will also be disapproved. Only approved applicants are to be authorized to rent/live in any rental unit.
- Two (2) rental references are required.** A qualified rental reference must be for at least six (6) months. FAMILY, ROOM RENTALS, FRIENDS, DORMITORIES and rental references less than six (6) months are not considered qualified rental references.
- Please allow 5-7 business days to process rental applications. Rental applications will be processed in the order that they are received with all applicable items. It is your responsibility to provide us with the necessary information to contact your present and past landlords. We will make a good faith effort; however, if we are unable to contact your landlords for a rental reference and verify your rental history, your application may be denied.
- Applicants must be approved PRIOR to scheduling any interior viewings of a rental unit(s).
- We cannot guarantee that the unit you are applying for will be available for you to rent as we may have already approved an applicant who may be interested in the same unit.
- Once this application is submitted to our office, it becomes the property of Ginoza Realty, Inc. and it will not be returned to applicants. Ginoza Realty, Inc. will keep all applications and information obtained confidential.
- Effective June 1, 2016, Ginoza Realty, Inc. will be charging a NON-REFUNDABLE \$20.00 application fee per adult. Application fees must be in form of cash, cashier's check or money order. No personal checks will be accepted.**

HAVE YOU APPLIED WITH US BEFORE? NO: _____ YES: _____ WHEN? _____

List YOURSELF and EVERYONE ELSE who will live in the unit: (If more than 5, list additional names and information on back)

- | | | |
|----------|----------------------|-------------|
| 1. _____ | *Date of Birth _____ | *SSN: _____ |
| 2. _____ | *Date of Birth _____ | *SSN: _____ |
| 3. _____ | *Date of Birth _____ | *SSN: _____ |
| 4. _____ | *Date of Birth _____ | *SSN: _____ |
| 5. _____ | *Date of Birth _____ | *SSN: _____ |

*To be used for credit check purposes only.

APPLICANT: _____ Place of Employment in Hawaii: _____ Supervisor: _____

**Monthly Income (Gross): _____ How Long/Starting when: _____ Phone #: (____) _____

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**Monthly Income (Gross): _____ How Long/Starting when: _____ Phone #: (____) _____

IF YOU RECEIVE OTHER INCOME, PLEASE SPECIFY BELOW:

APPLICANT: _____ **SOURCE OF INCOME:** _____ ****Monthly Amount:** _____

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** We may request for verification of income such as last two pay stubs or other verification documentation.

RENT SUBSIDY? (i.e. County Housing, Hawaii Housing): _____

Case Worker: _____ Allowed Amount: _____ With or without Utilities: _____

MAILING ADDRESS: _____

PRESENT ADDRESS: (Related to Landlord: YES ___ NO ___ OR Do you own this residence: YES ___ NO ___)

Street _____ Apt. # _____ City/State _____ Zip _____

Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____

Landlord Name _____ Landlord Business Phone #: (_____) _____

Landlord Resident Phone #: (_____) _____ Landlord Fax #: (_____) _____

Reason for Leaving _____

PREVIOUS ADDRESS: (Related to Landlord: YES ___ NO ___ OR Do you own this residence: YES ___ NO ___)

Street _____ Apt. # _____ City/State _____ Zip _____

Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____

Landlord Name _____ Landlord Business Phone #: (_____) _____

Landlord Resident Phone #: (_____) _____ Landlord Fax #: (_____) _____

Reason for Leaving _____

PRIOR ADDRESS: (Related to Landlord: YES ___ NO ___ OR Do you own this residence: YES ___ NO ___)

Street _____ Apt. # _____ City/State _____ Zip _____

Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____

Landlord Name _____ Landlord Business Phone #: (_____) _____

Landlord Resident Phone #: (_____) _____ Landlord Fax #: (_____) _____

Reason for Leaving _____

PROVIDE TWO (2) PERSONAL REFERENCES (Other than family)

NAME	ADDRESS	PHONE NO.
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1. _____	_____	(_____) _____
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2. _____	_____	(_____) _____
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Make/Model of Vehicle _____ Year _____ Color _____

Make/Model of Vehicle _____ Year _____ Color _____

Do you have pets?: NO ___ YES ___ If Yes, specify: _____ Do you own furniture? YES ___ NO ___

Have any of the applicants ever been convicted for the manufacture or possession of illegal drugs or convicted of the crimes involving violence (ex. robbery, assault, domestic abuse, etc.)? If yes, please explain (year convicted and circumstances):

IN CASE OF EMERGENCY, NOTIFY:

Name: _____ Relationship: _____

Address: _____ City/State/Zip: _____ Phone #: (_____) _____

By signing below, I acknowledge that I have read and understood this application. I hereby authorize Ginoza Realty, Inc., to contact all references, do a credit report, criminal background check, and verify the information I have supplied here.

I declare that the information I have supplied here is true and correct. I also agree that any failure to disclose any and all pertinent facts regarding all applicants, providing false or incomplete information can be grounds for denial of the rental application and/or grounds for eviction.

Applicant Print Name Here

Date

(_____)_____
Residence Phone #

(_____)_____
Cell Phone #

(_____)_____
Business Phone #

Email Address

Applicant Print Name Here

Date

(_____)_____
Residence Phone #

(_____)_____
Cell Phone #

(_____)_____
Business Phone #

Email Address

Applicant Print Name Here

Date

(_____)_____
Residence Phone #

(_____)_____
Cell Phone #

(_____)_____
Business Phone #

Email Address

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