



PLEASE PRINT CLEARLY. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED. A PICTURE I.D. IS REQUIRED BEFORE PROCESSING APPLICATIONS.

COMMERCIAL APPLICATION FOR RENTAL

By signing and completing this application, you acknowledge that you understand and agree to all of the following items.

1. All applicants must complete and sign the application. Applications that are not COMPLETELY filled out or not signed by all adults will not be processed. **A photo I.D. (driver's license or other Government issued photo I.D.) of ALL adults must be submitted.** This application will not be processed until ALL photo IDs are received.
2. Please allow 5-7 business days to process rental applications. Rental applications will be processed in the order that they are received with all applicable items. It is your responsibility to provide Ginoza Realty, Inc. with the necessary information to contact your present and past landlords. We will make a good faith effort; however, if we are unable to contact your landlords for a rental reference and verify your rental history, your application may be denied.
3. We cannot guarantee that the unit you are applying for will be available for you to rent as we may have already approved an applicant who maybe interested in the same unit.
4. You certify that all information provided is true and correct. False or incomplete information provided by an applicant will result in discontinuing the application process or can be grounds for eviction.
5. Once this application is submitted to our office, it becomes the property of Ginoza Realty, Inc. and it will not be returned to you. Ginoza Realty, Inc. will keep all applications and information obtained confidential.
6. **Effective June 1, 2016, Ginoza Realty, Inc. will be charging a NON-REFUNDABLE \$20.00 application fee per adult. Application fees must be in form of cash, cashier's check or money order. No personal checks will be accepted.**

HAVE YOU APPLIED WITH US BEFORE? NO: _____ YES: _____ WHEN? _____

LIST THE COMPANY NAME (IF ANY) AND NAMES FOR WHO WILL BE RESPONSIBLE FOR THE UNIT:

COMPANY NAME: _____

| | | | |
|----------|----------------------|-------------|-------------------|
| 1. _____ | *Date of Birth _____ | *SS#: _____ | Office Held _____ |
| 2. _____ | *Date of Birth _____ | *SS#: _____ | Office Held _____ |
| 3. _____ | *Date of Birth _____ | *SS#: _____ | Office Held _____ |

MAILING ADDRESS: _____

PRESENT BUSINESS/RESIDENCE ADDRESS:

Street _____ Apt. # _____ City/State _____ Zip _____
 Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____
 Landlord Name _____ Landlord Business Phone #:(_____) _____
 Landlord Resident Phone #: (_____) _____ Landlord Fax #:(_____) _____
 Reason for Leaving _____

PREVIOUS BUSINESS/RESIDENCE ADDRESS:

Street _____ Apt. # _____ City/State _____ Zip _____
 Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____
 Landlord Name _____ Landlord Business Phone #:(_____) _____
 Landlord Resident Phone #: (_____) _____ Landlord Fax #:(_____) _____
 Reason for Leaving _____

PRIOR BUSINESS/RESIDENCE ADDRESS:

Street _____ Apt. # _____ City/State _____ Zip _____
 Rent/Mortgage Paid Per Month _____ Date Rented From _____ To _____
 Landlord Name _____ Landlord Business Phone #:(_____) _____
 Landlord Resident Phone #: (_____) _____ Landlord Fax #:(_____) _____
 Reason for Leaving _____

*To be used for credit check purposes only.

APPLICANT: Employment Information: _____
Monthly Income (Gross): _____ How Long: _____ Phone # _____

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PROVIDE TWO (2) PERSONAL REFERENCES (Other than family)

| NAME | ADDRESS | PHONE NO. |
|----------|---------|-----------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |

IN CASE OF EMERGENCY, NOTIFY:

Name: _____ Relationship: _____

Address: _____ City/State/Zip: _____ Phone #: (____) _____

By signing below, I acknowledge that I have read and understood this application. I hereby authorize Ginoza Realty, Inc., to contact present, previous and/or prior rental references, provide you with a credit report on me, and authorize you to verify the information I have supplied here.

I declare that the information I have supplied here is true and correct and I agree that the Landlord may terminate any Rental Agreement or other agreement entered into with me in reliance on false or misleading statements I have made.

Applicant Print Name Here

Date

Applicant Signature

Residence Phone #

Cell Phone #

Business Phone #

Email Address

Applicant Print Name Here

Date

Applicant Signature

Residence Phone #

Cell Phone #

Business Phone #

Email Address